



# Joint Clinical Research Centre Ltd

## INVITATION TO BID.

PRE-QUALIFICATION NOTICE No: JCRC/00002 FOR THE FINANCIAL YEAR 2017/18.

Joint Clinical Research Centre wishes to make an invitation for proposal and/or bids for registration of providers/suppliers for services, works ,supplies and under framework contracts for the coming three calendar years 2018/2020 as described here below.

### 1 -PRE-QUALIFICATION OF SUPPLIERS FOR WORKS, SUPPLIES, SERVICES AND UNDER FRAMEWORK CONTRACTS.

<b>A</b>	<b>WORKS.</b>		
	1	JCRC/WRKS/18-20/0001:	General Construction, Renovation and maintenance of buildings and civil works.
	2	JCRC/WRKS/18-20/0002:	Installation and maintenance of Plumbing, electrical systems.
<b>B</b>	<b>SUPPLIES.</b>		
	1	JCRC/SUPLS/18-20/0001:	Supply of Medical Human Drugs.
	2	JCRC/SUPLS/18-20/0002:	Supply of Medical & Laboratory equipments.
	3	JCRC/SUPLS/18-20/0003:	Supply of Office Furniture, fittings (blinds) and Accessories
	4	JCRC/SUPLS/18-20/0004:	Supply of Uniforms, Mattresses and protective gear.
	5	JCRC/SUPLS/18-20/0004:	Supply and installation of computer hardware, soft ware, Ant viruses and accessories.
	6	JCRC/SUPLS/18-20/0005:	Supply of Motor vehicles, tyres and batteries.

	7	JCRC/SUPLS/18-20/0006:	Supply of Printing and general office stationery.
	8	JCRC/SUPLS/18-20/0007:	Supply of Computers (Hardware/Software), printers, printer consumables (toners/cartridges), UPS; photocopiers, CCT cameras, and other IT related accessories.
	9	JCRC/SUPLS/18-20/0008:	Supply of generators, Incinerators and spares parts.
	10	JCRC/SUPLS/18-20/0009:	Supply of fire extinguishers and spares.
	11	JCRC/SUPLS/18-20/0010:	Supply of Telephone equipments, Electrical equipment and accessories.
	12	JCRC/SUPLS/18-20/0011:	Supply of Air conditioners and accessories.
	13	JCRC/SUPLS/18-20//0012:	Supply of building, Electrical and plumbing materials.
	14	JCRC/SUPLS/18-20/00013:	Supply of sealed plastic identity cards for staff
	15	JCRC/SUPLS/18-20/00014:	Supply of plumbing/sanitary fittings & repair of sewerage & water systems.
	16	JCRC/SUPLS/18-20/00016:	Supply of Laboratory reagents and consumables.
	18	JCRC/SUPLS/18-20/00018:	Supply of Water
<b>C</b>	<b>SERVICES</b>		
	1	JCRC/SRVCS/18-20/0001:	Provision of Fumigation Services.
	2	JCRC/SRVCS/18-20/0002:	Provision of Health Promotion and advertising and media services.
	3	JCRC/SRVCS/18-20/0003:	Provision of Insurance covers services.
	4	JCRC/SRVCS/18-20/0004:	Provision of general carpentry repair, welding and related services.

5	JCRC/SRVCS/18-20/0005:	Provision of Hotel and conference facilities.
6	JCRC/SRVCS/18-20/0006:	Provision of servicing and maintenance of fire extinguishers.
7	JCRC/SRVCS/18-20/0007:	Provision of Repair and maintenance of generators & incinerators.
8	JCRC/SRVCS/18-20/0008:	Medical & Laboratory equipment services & Calibration.
9	JCRC/SRVCS/18-20/0009:	Provision of IT System development support services.
10	JCRC/SRVCS/18-20/0010:	Provision of car hire & transportation services.
11	JCRC/SRVCS/18-20/0011:	Provision of servicing and repair of computers and printers, photocopiers (Assorted office equipments).
12	JCRC/SRVCS/18-20/0012:	Provision of internet services, website hosting update and maintenance
13	JCRC/SRVCS/18-20/0013 :	Provision of tour & travel, & Air ticketing
14	JCRC/SRVCS/18-20/0014:	Training & Consultation services.
15	JCRC/SRVCS/18-20/0016:	Repair of printers, photocopier and projectors
16	JCRC/SRVCS/18-20/0018:	Provision of Motor Vehicle repair and maintenance.
17	JCRC/SRVCS/18-20/0019	Provision of servicing and repair of Air conditioner and freezers.
18	JCRC/SRVCS/18-20/0021:	Electrical & plumbing maintenance.

#### D FRAMEWORK CONTRACTS

1	JCRC/SUPLS/18-20/00015:	Supply of fuel, lubricants & servicing of motor vehicles.
2	JCRC/SUPLS/18-20/00017:	Supply of Drinking water

3	JCRC/SRVCS/18-20/0015:	Provision of canteen & catering services.
4	JCRC/SRVCS/18-20/0017:	Provision of Compound maintenance, garbage collection and cleaning.
5	JCRC/SRVCS/18-20/0018:	Motor Vehicle washing & cleaning.

### TERMS AND CONDITIONS

Application should attach copies of the following documents.

- Names of Directors, National identification card and their passport size photographs
- Current Trading License or Drilling permits where applicable
- Certificate of registration or incorporation, Articles and memorandum of Association
- Registration Certificate for value added tax (VAT) where applicable.
- Contact address both physical and telephone, and an active E-mail.
- Original/certified copies of current income tax clearance certificates
- Company/Business profiles with details of core area of specialization & staff, equipment, past experience etc
- Financial status of the firm/company i.e. latest audited accounts for the past 2 years or (bank statements for at least six month)
- Non-refundable receipt of **100,000/=**
- Experience of at least two years except to new companies
- Registered powers of Attorney to the signatory of the pre-qualification document.
- A well filled bid submission sheet
- PPDA Registration Certificate.

#### More information may be viewed in the pre qualification document

- Past experience and financial status of the firm shall not apply to newly registered firms and individuals.
- Applicants are required to pay non-refundable fees of **Ush 100,000/=** (One hundred thousand shillings) **to the cashier JCRC Lubowa**
- After payment of non-refundable fees to the cashier proceed to the procurement and disposal unit with your receipt to be given a pre-qualification document
- The duly filled pre-qualification document should be sealed in an envelope, clearly marked with words "Pre-qualification for....." and addressed to **The Head, Procurement and Disposal Unit JCRC Lubowa P.O BOX 10005, Kampala**. It should then be hand delivered to the procurement and disposal unit to be registered and placed in the Bid box **by 4<sup>th</sup> September 2017. Strictly not later than 4.00Pm** . On the same day all applications will be opened starting at **4.30PM** in presence of applicants or their representatives who may choose to be present.

Planned procurement schedule (subject to changes) is as follows

No	Activity	Date
1	Publish Bid notice	27 -July,2017
3	Bid closing	4 <sup>th</sup> September2017
4	Evaluation process	Within 20working days from bid closing date.
5	Display and communication of successful applicants.	Within 5 days from approval of the Evaluation reports.

6	Contract award and signature	Issue of Letters of Notification for the successful bidders.
---	------------------------------	--