

VACANCY ANNOUNCEMENT

JOIN CLINIC RESEARCH CENTRE



The Joint Clinical Research Centre (JCRC) is an indigenous medical organization that was established in 1991 as a limited liability not-for-profit Joint-venture between the Uganda Ministry of Health (MoH), Ministry of Defense and Makerere University Medical School (now Makerere College of Health Sciences). JCRC is located on plot 101 Lubowa Hill Off Entebbe Road P.O. Box 10005 Kampala.

A vacancy at JCRC exist for a well-qualified and experienced person to be filled as indicated below;

Job Title: Internal Auditor

Department: Internal Audit And Risk Management.

Reports to: Head Audit and Risk Management

Directly Supervises: None

Site: JCRC Lubowa

Job Summary:

The Internal Auditor is responsible for carrying out an independent audit of the effectiveness of the policies, procedures and standards by which JCRC'S financial, physical and information resources are managed. The duties include analyzing evidential data as a basis for an informed, objective opinion and preparation of comprehensive reports.

Duties and Responsibilities:

1. Participate in audits of departments, functions and collaborative projects with official protocol agreements with JCRC.
2. Formulate and recommend audit work plans including scope, techniques, and a timetable;
3. Review records, interviewing personnel in order to obtain information in the course of carrying out the audit;
4. Perform analysis to determine legal, contractual, and financial compliance, of the activities of the department and collaborative projects.
5. Audit financial accounting and operational records, procedures and practices, to determine accuracy and compliance with accepted practices, procedures and the law;

6. Reviewing Internal Control Effectiveness in order to evaluate their soundness and reliability;
7. Prepare written audit findings and recommendations for corrective actions and operational and managerial improvements;
8. Present findings as required to affected managerial personnel, explaining findings and encouraging implementation of recommendations;
9. Carries out Audit engagement as assigned by the Supervisor.
10. Assist in the performance of special reviews requested by Supervisor
11. Maintain knowledge of current accounting and auditing practices through continuing professional education.
12. Follows up on prior Audit recommendation to ensure implementation.
13. Any other duty as may be assigned from time to time.

Qualifications

1. Bachelor's Degree in Commerce/ Bachelor of Science in Accounting and Finance or Business Administration majoring in Accounting from a recognized University or institution.
2. Must have an intermediate stage (part II) of a professional Audit/Accounting qualification such as CIA, ACCA, ACA, CIMA, CPA or an equivalent.
3. Two years of relevant audit experience in a relatively large organization.
4. Ability to work under minimal supervision.
5. Capability and willingness to take responsibility and highly developed sense of integrity.
6. Ready to comply and live up to and in accordance with the JCRC policies and Core Values.
7. Must be computer literate

Application Procedure

- All applications should be addressed to The Manager Human Resource & Development Joint Clinical Research Centre via jobs@jcrc.org.ug.
- Applicants are STRICTLY advised to apply with a cover letter and CV combined in one PDF document not exceeding six pages, quoting clearly the Position in the subject line e.g. Project Manager-Clinical Research.
- Label the PDF document with your full name.
- Failure to follow the above application procedure will lead to automatic disqualification.

Deadline: Friday 7th August, 2026 at 5:00pm.

Note: JCRC is an equal opportunity employer. Any attempts of influencing the recruitment process will lead to automatic disqualification.