

- Minimize parallel project systems and promote use of appropriate national and project systems.
- Support transition and institutionalization of project-supported supply chain functions.
- Identify opportunities for efficiency, cost reduction, integration, and sustainability.

Coordination and Stakeholder Engagement

- Work closely with project Medical Services and health facility leadership.
- Coordinate with Ministry of Health supply chain structures and relevant government agencies.
- Collaborate with National Medical Stores and other approved supply-chain partners as applicable.
- Work closely with JCRC procurement, finance, M&E, clinical, laboratory, pharmacy, biomedical engineering, and HSS teams.
- Participate in relevant technical working groups, supply chain review meetings, and project coordination forums.
- Maintain effective communication with stakeholders on supply chain risks and corrective actions.

Monitoring, Reporting and Documentation

- Prepare routine supply chain performance reports.
- Provide technical input into quarterly, semi-annual, and annual project reports.
- Document supply chain challenges, interventions, achievements, best practices, and lessons learned.
- Maintain accurate supply chain records and documentation.
- Provide evidence-based recommendations to project management and project health leadership.

Qualifications and Experience

Minimum Qualifications

- Bachelor's degree in Pharmacy, Procurement and Logistics, Supply Chain Management, Health Supply Chain Management, Public Health, Health Services Management, or a related field.
- A Master's degree in Supply Chain Management, Public Health, Health Systems Management, Logistics, Procurement, or a related discipline is an added advantage.
- At least **5 years of progressive experience** in health supply chain and logistics management.
- Demonstrated experience managing or strengthening health commodity supply chains in Uganda.
- Experience supporting HIV/PEPFAR-funded programs is highly desirable.
- Experience working with Ministry of Health systems, National Medical Stores, health facilities, or implementing partners.
- Experience in commodity forecasting, quantification, LMIS, inventory management, warehousing, distribution, and supply chain performance monitoring.
- Capacity building and mentorship.

Job Title: Driver

Duty Station: Kampala

Reports to: Transport & Logistics Officer

Supervises: None

Job Purpose:

To transport JCRC staff and supplies from and to the required destination in accordance with transport schedules and procedures. He/she shall Keep and update a log of vehicle movement and ensure that the vehicle is in proper and safe condition at all times

Duties and Responsibilities:

- Complete and submit all necessary paperwork, such as dispatch sheets and any other paper work required for effective delivery of JCRC supplies
- Deliver and pick items, documentation and ensuring accurate capture of what the item/documentation is, who received the item, and obtaining proper signatures.
- Responsible for the cleanliness, safety and security of the vehicle and its contents, to prevent loss, damage or accidents.
- Ensure that the vehicle is in proper and safe condition prior to use and accept responsibility to report any damage or mechanical malfunctions that exist.
- Keep and update a log of vehicle movement and records any critical occurrences.
- Advise the Transport & Logistics officer on vehicle maintenance and service schedules, license requirements and any other repairs.
- Maintain an excellent driving record
- Transport employees, stakeholders, and other individuals as directed in a safe and responsible manner.
- Any other duties as may be assigned from time to time.

Qualifications & Experience;

- A minimum of Ordinary Level Certificate with training in Automobile Mechanics, Defensive Driving and First Aid
- Driver's valid license and good driving record. Classes: B, CM, DL
- At least 5 years of driving experience in an NGO organization Preferably USG Funded.
- Ability to communicate with officials and guests in a relaxed but competent and professional manner.
- Ability to work effectively with a diverse group of staff, implementing partners and beneficiaries.
- Language Proficiency: Ability to speak, read, and write in English fluently
- Demonstrate dependability and self-motivation.
- Maintain high level of personal integrity and reliability. Be willing to work extra/overtime hours as needed according to departmental workload.

Job Title: Fleet Officer

Duty Station: Kampala

Reports to: Finance and Operations Manager

Supervises: Drivers

Job Purpose;

Manage and control the effective use of organization's vehicles to ensure good stewardship as per JCRC and Donor Transport Policy and Procedures to ensure that fleet is maintained in the manner that will provide reliable transportation for effective implementation of project work

Specific responsibilities;