

- Professional certification, active ACCA or CPA member is a must.
- At least 5 -10 years of progressive and professional experience in finance, operations, administration, logistics and/or HR-related matters for international development activities of similar scope and size of this Activity, of which 5 years must be at Senior managerial level.
- Fluency in financial and project management systems and procedures and demonstrated leadership, management, organizational, and decision-making skills.
- Experience in managing donor-funded projects of similar scope and size as this Activity.
- Previous experience working on DOD or PEPFAR-funded programs.
- Demonstrated experience in risk management and implementation of internal controls for Finance and Grants sections, including establishing and managing financial management and compliance systems and procedures.
- Significant experience in fundraising, and proposal writing skills shall be an added advantage
- Ability to communicate effectively in written and oral form, e.g. in designing policies, writing memos and letters, and in discussions, negotiations and workshop settings
- Strong leadership skills, Proven capacity for analytical and interpretative problem anticipation and solving and Supervisory experience with demonstrated ability to mentor staff through skills development.
- Knowledge of Accounting, proficiency in Excel and Navision or other ERPs is an added advantage

Position: Senior Laboratory Advisor

Reports to: Technical Director

Supervises: None

Description

The Senior Laboratory Advisor will work in collaboration with the program teams and the project senior laboratory team to provide overall technical oversight for implementation of quality laboratory management systems, development and implementation of accreditation roadmap for project laboratories, strengthening laboratory hub network for the project facilities and optimizing the diagnostic capacity of the project laboratories. He/she will work closely with project leadership and collaborate with laboratory national mechanisms/institutions towards Laboratory systems strengthening in project laboratories.

Main Roles and Responsibilities:

- Coordinate with project laboratory team toward establishing and maintaining a strong sample referral and transportation network to improve operational efficiency, improve Turn Around Times (TATs) and improve access to and utilization of laboratory services within the project.
- Conduct assessment of the laboratory capacity in the project facilities and recommend upgrades for infrastructure, equipment, human resource capacity building/training and other health system strengthening in Lab logistics, Laboratory Management Information Systems, and governance among others. Work with the project and project team to implement the recommendations from the assessment.
- Coordinate with project laboratory team to prepare for and mentor sites through a series of accreditation preparatory activities for selected laboratories and ensure maintenance of the acquired accreditation.

- Work with the project to identify platforms for optimization of the diagnostic Network for project laboratories and develop an optimization framework, SOPs and guidelines for the identified platforms.
- Coordinate with the project to assess, plan for and set up a sample repository for the project Public Health Laboratory that will serve as a hub for all project laboratories.
- Assess the infrastructure and equipment needs of the project public health laboratory and Procure as needed. Build capacity for optimal utilization of laboratory equipment.
- Coordinate the skilling of the site-based laboratory teams in provision of quality comprehensive HIV/TB laboratory services, commodity management and quality assurance.
- Work closely with the logistics/Supply chain Advisor to ensure accurate, complete laboratory orders and timely redistributions within the project health facilities.
- Monitor equipment functionality including periodic service, maintenance and repair.
- Monitor Biosafety and waste management practices in laboratories and institute measures to enhance compliance with the standards.
- Develop Laboratory concepts, implementation plans & budgets and Activity reports as per stipulated timelines.
- Contribute to documentation of the best laboratory services practices, success stories, abstracts in the supported districts/region.
- Perform any other duties as requested and assigned by the supervisor.

Qualifications and experience.

- Degree in Biomedical Laboratory Science or other laboratory related courses with Project management/Masters in Public Health as an added advantage
- At least 8 years of working with donor funded HIV/TB programs.
- Experience working with local government/districts or military and willingness to work upcountry.
- Excellent command of LIMs functionality, data analytics, data use for decision making
- Excellent written, oral communication and presentation skills
- Computer proficiency in word, excel and power point

Position: Community and PSS Officer (TB/HIV)

Reports to: Community and PSS Advisor

Supervises: Community Health workers

Job Purpose:

The Community and PSS Officer will work with the project facility leadership, health workers & Community teams to provide lifesaving HIV/TB community and PSS services to all eligible PLHIV and TB patients in care at supported sites within the project setting and surrounding communities.

Specific duties and responsibilities.

- Work with the site teams in the planning and implementation of integrated community interventions for provision of quality HIV Testing, Care & Treatment, PMTCT/EID, and TB services.